

CASE NO: { MERGEFIELD PUB_CH_ORG_COURT1CASENO }

IN THE { MERGEFIELD PUB_CH_ORG_COURT1_name }

B E T W E E N:

{ MERGEFIELD PUB_CH_ORG_LOCALAUTH1_name }

Applicant

-and-

Respondent

Notice of Acting

TAKE NOTICE that we { MERGEFIELD PRACTICEINFO_PRACTICE_NAME } of { MERGEFIELD PRACTICEINFO_HOUSE }, { MERGEFIELD PRACTICEINFO_AREA }, { MERGEFIELD PRACTICEINFO_POSTAL_TOWN }, { MERGEFIELD PRACTICEINFO_POSTCODE } have been appointed to act as Solicitors for the above-named Respondent generally/limited to the following matters only:

Our address for service is:

{ MERGEFIELD PRACTICEINFO_DX_NO }
{ MERGEFIELD PRACTICEINFO_HOUSE }
{ MERGEFIELD PRACTICEINFO_AREA }
{ MERGEFIELD PRACTICEINFO_POSTAL_TOWN }

{ MERGEFIELD PRACTICEINFO_POSTCODE }

Ref: { MERGEFIELD client_no }/{ MERGEFIELD matter_no }

Dated: { SET LETTER{ DATE \@ "d
MMMM yyyy" } }{ref LETTER \@ "d
MMMM yyyy" \ * MERGEFORMAT }

Signed:

{ MERGEFIELD
PRACTICEINFO_PRACTICE_NAME }

To: The Court

For the Respondent