{INCLUDETEXT "C:\\Users\\rebecca\\AppData\\Local\\Packages\\PraccticeLimited.OspreyApproachSupervisor App_expxx2x1s6rv4\\LocalState\\OspreyDocuments\\3af330a4-5769-462c-984b-142a1c65fbc2\\header.doc"**}**

Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

 Claim No: **{** MERGEFIELD TK_PICOURTDETS_tkCLAIMNO **}**

{ SET LETTER **{** DATE \@ "d MMMM yyyy" * MERGEFORMAT **}}{**ref LETTER \@ "d MMMM yyyy"   * MERGEFORMAT **}**

{ MERGEFIELD TK_PICOURTDETS_tkCIVILCRT_name **}**
{ MERGEFIELD TK_PICOURTDETS_tkCIVILCRT_address **}**

Dear Sirs

{ MERGEFIELD "LINKNAME_FORENAME_1" } { MERGEFIELD LINKNAME_SURNAME_1 } -v- { IF { MERGEFIELD TK_PIDEF1DETAIL_tkDEF1CONAME } = "" "{ MERGEFIELD TK_PIDEF1DETAIL_tkDEF1FORENAME } { MERGEFIELD TK_PIDEF1DETAIL_tkDEF1SURNAME }" "{ MERGEFIELD TK_PIDEF1DETAIL_tkDEF1CONAME }" }
Claim No: { MERGEFIELD TK_PICOURTDETS_tkCLAIMNO }

We are instructed by the above named claimant and now enclose for your kind attention the following:

(1)   Claim Form for filing together with two copies for sealing and return (one for service and one for our file);

(2)   Application Notice N244;

(3)   Order on Settlement on behalf of Child or Patient;

(4)   Counsel's Advice for filing together with copy for service;

(5)   Medical evidence for filing together with copy for service;

(6)   Schedule of Expenses and Losses for filing together with copy for service;

(7)   Notice of Funding together with copy for service;

(8)   Certificate of Suitability of Litigation Friend;

(9)   Relevant correspondence.

{INCLUDETEXT "C:\\Users\\rebecca\\AppData\\Local\\Packages\\PraccticeLimited.OspreyApproachSupervisor App_expxx2x1s6rv4\\LocalState\\OspreyDocuments\\3af330a4-5769-462c-984b-142a1c65fbc2\\footer.doc"**}**

(10)   Cheque for the court fee of **{** ASK bkCheque "Enter amount of Court Fee:" \d "£" **}{**bkCheque**}**.

We should like to effect service of the claim form upon the Defendant ourselves and accordingly would be grateful if you would return to us after issue the claim form duly sealed, together with all copy papers intended for service and a response pack.

No issue arises immediately under the Human Rights Act 1998 and we have completed the claim form accordingly. Of course our client reserves the right to rely on the Act if necessary at a later stage.

We also look forward to receiving the sealed copy claim form for our file.

Yours faithfully

{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }