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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d  
MMMM yyyy" \ \* MERGEFORMAT }

{ MERGEFIELD FW\_WIL\_CAPACITY\_FW\_WIL\_DR\_TITLE } { MERGEFIELD  
FW\_WIL\_CAPACITY\_FW\_WIL\_DR\_INT } { MERGEFIELD  
FW\_WIL\_CAPACITY\_FW\_WIL\_DR\_SUR }  
{ MERGEFIELD FW\_WIL\_CAPACITY\_FW\_WIL\_DRADD }

Dear { MERGEFIELD FW\_WIL\_CAPACITY\_FW\_WIL\_DR\_TITLE } { MERGEFIELD  
FW\_WIL\_CAPACITY\_FW\_WIL\_DR\_SUR }

**Re:** { MERGEFIELD LINKNAME\_FORENAME\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 }

I understand that { MERGEFIELD LINKNAME\_FORENAME\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 } has been your patient for a number of years.

I recently met with { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 } to prepare a Will.

When we met and discussed matters, on some level { MERGEFIELD LINKNAME\_TITLE\_1 }  
{ MERGEFIELD LINKNAME\_SURNAME\_1 } appeared to understand and appreciate why it  
is prudent to prepare a Will, however I am unsure as to whether { MERGEFIELD  
LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 } does have the  
necessary capacity to instruct me. From speaking to { MERGEFIELD LINKNAME\_TITLE\_1  
} { MERGEFIELD LINKNAME\_SURNAME\_1 }, I think it is arguable that the test for  
testamentary capacity is met.

As you have known { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 } for some time, I welcome your opinion in relation to this matter.

I am sure you are aware of the tests of mental capacity to execute a Will.

If you do conclude that { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 } has mental capacity to instruct me to prepare a Will, I would be  
grateful if you could please confirm whether you are agreeable to acting as a witness to the  
Will.

Before proceeding with this matter, could you please let me know how much you will charge  
for providing your opinion so that I can agree your costs with { MERGEFIELD  
LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 }.

If you require any further guidance please do not hesitate to contact me.

Yours sincerely,

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