Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT }

{ MERGEFIELD FW_WIL_CAPACITY_FW_WIL_DR_TIT2 } { MERGEFIELD FW_WIL_CAPACITY_FW_WIL_DR_INT2 } { MERGEFIELD FW_WIL_CAPACITY_FW_WIL_DR_SUR2 }
{ MERGEFIELD FW_WIL_CAPACITY_FW_WIL_DRADD2 }

Dear { MERGEFIELD FW_WIL_CAPACITY_FW_WIL_DR_TIT2 } { MERGEFIELD FW_WIL_CAPACITY_FW_WIL_DR_SUR2 }

Re: **{ MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 }**

I understand that { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 } has been your patient for a number of years.

I recently met with { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 } to prepare a Will.

When we met and discussed matters, on some level { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 } appeared to understand and appreciate why it is prudent to prepare a Will, however I am unsure as to whether { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 } does have the necessary capacity to instruct me. From speaking to { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 }, I think it is arguable that the test for testamentary capacity is met.

As you have known { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 } for some time, I welcome your opinion in relation to this matter.

I am sure you are aware of the tests of mental capacity to execute a Will.

If you do conclude that { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 } has mental capacity to instruct me to prepare a Will, I would be grateful if you could please confirm whether you are agreeable to acting as a witness to the Will.

Before proceeding with this matter, could you please let me know how much you will charge for providing your opinion so that I can agree your costs with { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 }.

If you require any further guidance please do not hesitate to contact me.

Yours sincerely,

{ MERGEFIELD "CALCULATION_FEE_EARNER_DESCRIPTION" }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*Upper }