

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref: { MERGEFIELD TK\_PIDEF1DETAIL\_tkDEF1SOLREF }

{ SET LETTER { DATE \@ "d MMMM yyyy" \\* MERGEFORMAT }}{ref LETTER \@ "d MMMM yyyy" }

{ MERGEFIELD TK\_PIDEF1DETAIL\_tkDEF1SOL\_name }  
{ MERGEFIELD TK\_PIDEF1DETAIL\_tkDEF1SOL\_address }

Dear Sirs

**Our Client:** { MERGEFIELD "LINKNAME\_FORENAME\_1" } { MERGEFIELD "LINKNAME\_SURNAME\_1" }

**Your Client:** { IF { MERGEFIELD TK\_PIDEF1DETAIL\_tkDEF1CONAME } = "" "" { MERGEFIELD TK\_PIDEF1DETAIL\_tkDEF1FORENAME } { MERGEFIELD TK\_PIDEF1DETAIL\_tkDEF1SURNAME } } "" { MERGEFIELD TK\_PIDEF1DETAIL\_tkDEF1CONAME } }

**Accident Date:** { MERGEFIELD TK\_ACCDETS\_tkACCDATE \@ "d" \\* Ordinal } { MERGEFIELD TK\_ACCDETS\_tkACCDATE \@ "MMMM yyyy" }

We enclose by way of service notice of application, for \* .

You will note that the written evidence in support of the application is set out on the application notice itself.

Kindly acknowledge safe receipt and let us know your intentions concerning all aspects of the application as soon as possible.

You will note the time estimate we have given to the court. Please let us know if you have any significant disagreement with that estimate.

Please let us have any details of any written evidence on which you intend to rely at the hearing.

We await hearing from you

Yours faithfully

{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME \\* UPPER }

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