

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE
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Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT }

DVLA
Swansea
SA99 1AJ

Dear Sirs

Our Client: { MERGEFIELD "LINKNAME_FORENAME_1" } {
MERGEFIELD LINKNAME_SURNAME_1 }
Accident Date: { MERGEFIELD TK_ACCDETS_tkACCDATE }
Location: { MERGEFIELD TK_ACCDETS_tkACCLCATION }
Defendant's Vehicle: { MERGEFIELD TK_PIVEHDETS_TK_DEF1MAKEMOD
}; { MERGEFIELD
"TK_PIVEHDETS_tkDEF1VEHREGNO" }
Third Party's Vehicle: { MERGEFIELD
TK_PIVEHDETS_tkTP1VEHMAKEMOD }; {
MERGEFIELD "TK_PIVEHDETS_tkTP1VEHREGNO" }

It is alleged that the above vehicle(s) was/were involved in an accident. Please kindly advise us of the name and address of the registered keeper on the above date.

We attach our cheque for the fee payable in the sum of £ * .

Yours faithfully

{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*upper }

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