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Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{
MERGEFIELD matter_no }

Your Ref: { MERGEFIELD FW_EMP_PARTIES_FW_OS_SOL_REF }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT }

{ MERGEFIELD FW_EMP_PARTIES_FW_OS_SOL_name }
{ MERGEFIELD FW_EMP_PARTIES_FW_OS_SOL_dxno }

Dear Sirs

Re: { MERGEFIELD MATTER MATTER DESCRIPTION }

Yours faithfully

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

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