

{INCLUDETEXT

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Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT }

{ IF { MERGEFIELD LINKNAME_SURNAME_1 } = "{ MERGEFIELD LINKNAME_SURNAME_2
}" "{ MERGEFIELD LINKNAME_TITLE_1 } and { MERGEFIELD LINKNAME_TITLE_2 } {
MERGEFIELD LINKNAME_INITIALS_1 } { MERGEFIELD LINKNAME_SURNAME_1 }" "{ IF {
MERGEFIELD LINKNAME_SURNAME_2 } = "" "{ MERGEFIELD LINKNAME_TITLE_1 } {
MERGEFIELD LINKNAME_INITIALS_1 } { MERGEFIELD LINKNAME_SURNAME_1 }" "{
MERGEFIELD LINKNAME_TITLE_1 } { MERGEFIELD LINKNAME_INITIALS_1 } {
MERGEFIELD LINKNAME_SURNAME_1 } and { MERGEFIELD LINKNAME_TITLE_2 } {
MERGEFIELD LINKNAME_INITIALS_2 } { MERGEFIELD LINKNAME_SURNAME_2 }" }" }
{ MERGEFIELD CALCULATION_ADDRESS }

Dear { MERGEFIELD FW_RM_CLIENTDET_FW_CLI_SALUT }

**Property: { MERGEFIELD FW_RM_PROPERTY_FW_PROP1 \f", " } { MERGEFIELD
FW_RM_PROPERTY_FW_PROP2 \f", " } { MERGEFIELD
FW_RM_PROPERTY_FW_PROP3 \f", " } { MERGEFIELD
FW_RM_PROPERTY_FW_PROP4 \f" " } { MERGEFIELD
FW_RM_PROPERTY_FW_POSTCODE }**

I am pleased to confirm that I have now completed the Transfer of Equity and Remortgage of the above named property.

I will now proceed to register the change in ownership with the Land Registry, and once this is complete I shall send you the Title Document (which is proof of your ownership of the property).

May I take this opportunity to thank you for your kind instructions in this matter and if I can be of any assistance to you in the future please do not hesitate to contact me.

Yours sincerely

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }

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{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }