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Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT }

{ MERGEFIELD "LINKNAME_SURNAME_1" }
{ MERGEFIELD CALCULATION_ADDRESS }

Dear { MERGEFIELD LINKNAME_TITLE_2 } { MERGEFIELD LINKNAME_SURNAME_2 }

Re: { MERGEFIELD MATTER_MATTER_DESCRIPTION }

I am pleased to confirm that I have today received the Tribunal's written Judgement, and you have been successful in your defense.

Set out important parts of the judgment here.

Despite this good news, I must also advise you of the options available to the Claimant in this situation. The Claimant may accept the Tribunal's judgement, however they may also challenge the Tribunal's decision by either requesting that the decision is reconsidered or by appealing to the Employment Tribunal Appeal (EAT). Please note, however that the Claimant can only apply to the EAT if the Tribunal have made an error in law.

Having considered the decision of the Tribunal, I believe that the Claimant {will OR will not}{apply to the Tribunal for reconsideration OR appeal to the EAT}. *Insert further advice here.*

The Claimant has 14 days within which to submit an appeal or request reconsideration of the Judgment by the Tribunal.

Yours sincerely

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

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