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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD PRI\_CH\_OP1\_2\_OP1\_TITLE } { MERGEFIELD  
PRI\_CH\_OP1\_2\_OP1\_SURNAME }  
{ MERGEFIELD PRI\_CH\_OP1\_2\_OP1\_ADDRESS }

Dear { MERGEFIELD PRI\_CH\_OP1\_2\_OP1\_TITLE } { MERGEFIELD  
PRI\_CH\_OP1\_2\_OP1\_SURNAME }

**Re: Your Children**

Yours sincerely,

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }

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