PRACCTICE
SOLICITORS

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Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

Your Ref:

{ SET LETTER**{** DATE \@ "d MMMM yyyy" **} }{**ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT **}**

{ MERGEFIELD "LINKNAME_TITLE_1" **} {** MERGEFIELD "LINKNAME_INITIALS_1" **} {**
MERGEFIELD "LINKNAME_SURNAME_1" **}**
{ MERGEFIELD CALCULATION_ADDRESS **}**

Dear **{** MERGEFIELD "LINKNAME_TITLE_1" **} {** MERGEFIELD "LINKNAME_SURNAME_1"
}

Re: Crown Court: { MERGEFIELD TK_MAGCRT_ALL_TK_CRWN_CRT_name }
Next Date: { MERGEFIELD TK_CRWNCRT_GP_TK_CRWN_PSR_DT } at {
MERGEFIELD TK_CRWNCRT_GP_TK_CRWN_PSR_TM }
I am writing to confirm the outcome of your appearance **{** MERGEFIELD
TK_MAGCRT_ALL_TK_CRWN_CRT_name **}** on **{** MERGEFIELD
TK_MAGCRT_ALL_TK_CRWNCRT_DT **}**.

I spoke to you about the charge and the evidence in the case. I had advised you that [free
text].

You instructed me that you would plead guilty to the charge and when the case was called
into Court that is what you did. I then presented your mitigation to the Court.
The Court decided that it needed a Report from the Probation Service before it passed
sentence upon you. Your case was therefore adjourned until **{** MERGEFIELD
TK_CRWNCRT_GP_TK_CRWN_PSR_DT **}** at **{** MERGEFIELD
TK_CRWNCRT_GP_TK_CRWN_PSR_TM **}**.
 for that to be done.
You were remanded in custody because **{** MERGEFIELD
TK_BAIL_STATUS_TK_REFUS_BAIL **}**.

In the meantime you will be seen by the Probation Service who will prepare a Report for the
Judge who sentences you. This can make a big difference to the sentence you receive so it
is important for you to cooperate with the Probation Service.

I hope that all the above is clear but if you have any queries please do not hesitate to contact
me or one of my colleagues.

With best wishes

Yours sincerely

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }