

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD "LINKNAME\_TITLE\_1" } { MERGEFIELD "LINKNAME\_INITIALS\_1" } {  
MERGEFIELD "LINKNAME\_SURNAME\_1" }  
{ MERGEFIELD CALCULATION\_ADDRESS }

Dear { MERGEFIELD "LINKNAME\_TITLE\_1" } { MERGEFIELD "LINKNAME\_SURNAME\_1"  
}

**Re: Crown Court: { MERGEFIELD TK\_MAGCRT\_ALL\_TK\_CRWN\_CRT\_name }**

I am writing to confirm the outcome of your appearance in { MERGEFIELD  
TK\_MAGCRT\_ALL\_TK\_CRWN\_CRT\_name } Crown Court on { MERGEFIELD  
TK\_CRWNCRT\_GP\_TK\_CRWN\_PSR\_DT }.

You had pleaded guilty at an earlier hearing and the Judge had ordered that the Probation  
Service prepare a Pre-Sentence Report to assist him with sentencing. The Judge read the  
report which had been prepared and I then presented your mitigation to the Court.  
The Judge sentenced you as follows; { MERGEFIELD  
TK\_CRWNCRT\_SEN\_TK\_CRNCRT\_SENT }.

I am attaching a Sentence Information Sheet which I hope you find helpful.

I would regard the sentence as a reasonable one in the circumstances and could not advise  
that you have grounds to appeal. Nevertheless if you want to consider an appeal please let  
me know.

I hope that all the above is clear but if you have any queries please do not hesitate to contact  
me or one of my colleagues.

With best wishes

Yours sincerely

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }