PRACCTICE
SOLICITORS

www.demoospreyapproach.com
enquiries@pracctice.com
Suite 1, Falstaff House
Malvern
WR14 1JJ
T: 0330 060 4940

Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

Your Ref:

{ SET LETTER**{** DATE \@ "d MMMM yyyy" **}** }{ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT **}**

{ MERGEFIELD "LINKNAME_TITLE_1" **}** **{** MERGEFIELD "LINKNAME_INITIALS_1" **}** **{** MERGEFIELD "LINKNAME_SURNAME_1" **}**
{ MERGEFIELD CALCULATION_ADDRESS **}**

Dear **{** MERGEFIELD "LINKNAME_TITLE_1" **}** **{** MERGEFIELD "LINKNAME_SURNAME_1" **}**

Re: Police Station: { MERGEFIELD TK_POL_STN_INIT_TK_POL_STATION_name }
Magistrates Court: { MERGEFIELD TK_MAGCRT_INIT_TK_MAG_CRT_name } on {
MERGEFIELD TK_MAGCRT_INIT_TK_MEG_CRT_DT }

I am writing to confirm the outcome of your attendance at **{** MERGEFIELD TK_POL_STN_INIT_TK_POL_STATION_name **}** Police Station on **{** MERGEFIELD TK_POL_STN_INIT_TK_ARREST_DT **}** when I represented you. You were being interviewed in connection with an allegation of **{** MERGEFIELD MATTER_MATTER_DESCRIPTION **}**.

I received a briefing from the police officer before the interview and I discussed that with you. You told me that [free text]. I advised you that [free text]. You decided that you would **{** MERGEFIELD TK_POL_STN_ATT_TK_INTVW_OUTCM **}**.

Following your interview, the police decided that they would charge you with the offence/s of **{** MERGEFIELD MATTER_MATTER_DESCRIPTION **}**. The police also decided that you should remain in custody and be produced to **{** MERGEFIELD TK_MAGCRT_INIT_TK_MAG_CRT_name **}** on the next day. A member of our Magistrates Court Team will have met you at court and will have written to you separately.

I am enclosing a copy of our Terms of Business. This contains information which I am obliged to send to you. The cost of your representation at the police station itself is covered by the police station legal aid scheme - our Terms of Business document has further details.

I hope that all the above is clear but if you have any queries please do not hesitate to contact me or one of my colleagues in the office.

With best wishes

Yours Sincerely

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }