

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT }

{ MERGEFIELD "LINKNAME_TITLE_1" } { MERGEFIELD "LINKNAME_INITIALS_1" } {
MERGEFIELD "LINKNAME_SURNAME_1" }
{ MERGEFIELD CALCULATION_ADDRESS }

Dear { MERGEFIELD "LINKNAME_TITLE_1" } { MERGEFIELD "LINKNAME_SURNAME_1"
}

Re: { MERGEFIELD MATTER MATTER_DESCRIPTION }

I am pleased to confirm that the Court have now issued your petition, a copy of which is enclosed for your records.

Your spouse will also have received a copy of the issued petition. They must then complete a form called an Acknowledgement of Service which is essentially their acknowledging they have received the issued application and that they agree that your marriage has irretrievably broken down. I have asked your spouse to forward a copy of the completed Acknowledgment of Service to me as well as the Court in order to save delay.

Once I have received the Acknowledgement of Service, from either your spouse or the Court, I will then be able to apply for Decree Nisi. Decree Nisi is the next stage in your divorce. Please note that your divorce is not finalised once you have received Decree Nisi. I shall provide further information regarding Decree Nisi in due course.

If you have any questions please do not hesitate to contact me.

Yours sincerely,

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

Encs