

Our Ref:        { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:       { MERGEFIELD DIV\_PROF\_OP\_SOL\_REF }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD DIV\_PROF\_OP\_SOL\_address }

Dear Sirs,

**Your Client: { MERGEFIELD RESP CORESP OP FORNAME } { MERGEFIELD  
RESP CORESP OP SURNAME }**

**Our Client: { MERGEFIELD LINKNAME FORENAME 1 } { MERGEFIELD  
LINKNAME SURNAME 1 }**

We act for the above named petitioner and enclose herewith our Notice of Acting.

We also enclose a copy of our client's divorce petition for your records.

Yours faithfully,

**{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }**

Encs.