



Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD FW\_LPA\_ATRNY\_TK\_ATRNY1\_TTL } { MERGEFIELD  
FW\_LPA\_ATRNY\_TK\_ATRNY1\_INT } { MERGEFIELD  
FW\_LPA\_ATRNY\_TK\_ATRNY1\_SRNM }  
{ MERGEFIELD FW\_LPA\_ATRNY\_TK\_ATRNY1\_ADD }

Dear { MERGEFIELD FW\_LPA\_ATRNY\_TK\_ATRNY1\_TTL } { MERGEFIELD  
FW\_LPA\_ATRNY\_TK\_ATRNY1\_SRNM }

**Re: { MERGEFIELD MATTER\_MATTER\_DESCRIPTION }**  
**Client: { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD**  
**LINKNAME\_FORENAME\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 } {**  
**IF { MERGEFIELD LINKNAME\_SURNAME\_2 } <> "" "and { MERGEFIELD**  
**LINKNAME\_TITLE\_2 } { MERGEFIELD LINKNAME\_FORENAME\_2 } {**  
**MERGEFIELD LINKNAME\_SURNAME\_2 }" "" }**

{ IF { MERGEFIELD LINKNAME\_SURNAME\_2 } <> "" "{ MERGEFIELD LINKNAME\_TITLE\_1 }  
{ MERGEFIELD LINKNAME\_SURNAME\_1 } and { MERGEFIELD LINKNAME\_TITLE\_2 } {  
MERGEFIELD LINKNAME\_SURNAME\_2 } wish" "{ MERGEFIELD LINKNAME\_TITLE\_1 } {  
MERGEFIELD LINKNAME\_SURNAME\_1 } wishes" } to make Lasting Power of Attorney for { IF  
{ MERGEFIELD FW\_LPA\_CONT\_TK\_LPA\_TYPE } = "Health & Welfare" "health and welfare" "{  
IF { MERGEFIELD FW\_LPA\_CONT\_TK\_LPA\_TYPE } = "Property & Financial Affairs" "property  
and financial affairs" "{ IF { MERGEFIELD FW\_LPA\_CONT\_TK\_LPA\_TYPE } = "Health &  
Welfare/Property & Financial Affairs" "health and welfare and property and financial affairs" "" }"  
}" } and I therefore write to notify you of this as { IF { MERGEFIELD LINKNAME\_SURNAME\_2  
and { MERGEFIELD LINKNAME\_TITLE\_2 } { MERGEFIELD LINKNAME\_SURNAME\_2 } wish"  
"{ MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 } wishes" }  
to appoint you as attorney.

I should be grateful if you would please read the documents carefully and then contact me to  
make an appointment to sign. Please ensure that your contact details are correctly written in  
the form.

I look forward to hearing from you.

Yours sincerely

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }