

Our Ref: «MATTER_FEE_EARNER_ID»/«client_no»/«matter_no»

Your Ref:

15 November 2020

«LINKNAME_SURNAME_1»
«CALCULATION_ADDRESS»

Dear «FW_CP_PROPINFO_FW_CLI_SALUT»

**Re: «FW_CP_PROPINFO FW PROP1», «FW_CP_PROPINFO FW PROP2»,
«FW_CP_PROPINFO FW PROP3», «FW_CP_PROPINFO FW PROP4»
«FW_CP_PROPINFO FW POSTCODE»**

Following completion of the purchase, I am pleased to confirm that you have now been registered as owners of the property and I enclose a copy of the Title Information Document herewith. I was also provided with several papers from the Seller's solicitors. You should keep all these documents safe, as you may need to refer to them in the future. Whilst it is possible to obtain a further copy of the Title Information Document for around a few pounds from the Land Registry, it can often prove difficult and/or costly to obtain copies of the other documents enclosed. If you wish to sell the property in the future, you will need to provide the documents enclosed with this letter to your solicitor.

The following documents are enclosed herewith. Please sign and date the duplicate copy of this letter and return it to me as confirmation you have received the documents.

1. Title Information Document
- 2.

Finally, may I thank you for instructing this firm to deal with your matter. If I, or my colleagues, may be of any future assistance please do not hesitate to contact us.

Yours sincerely

**«CALCULATION_FEE_EARNER_DESCRIPTION»
«PRACTICEINFO_PRACTICE_NAME»**

I confirm I have received the documents listed above.

Name (on behalf of «LINKNAME_SURNAME_1»):

Signed.....

Dated.....