

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
client_no }/{ MERGEFIELD matter_no }

Your Ref: { MERGEFIELD FW_CPL_ORGS_FW_OS_SOL1_REF }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT }

{ MERGEFIELD FW_CPL_ORGS_FW_OS_SOL1_ORG_name }
{ MERGEFIELD FW_CPL_ORGS_FW_OS_SOL1_ORG_address }

Dear Sirs

Re: { MERGEFIELD FW_CPL_PROPINFO FW_PROP1 \f", "{ MERGEFIELD
FW_CPL_PROPINFO FW_PROP2 \f", "{ MERGEFIELD
FW_CPL_PROPINFO FW_PROP3 \f", "{ MERGEFIELD
FW_CPL_PROPINFO FW_PROP4 \f" "{ MERGEFIELD
FW_CPL_PROPINFO FW_POSTCODE }
Your { MERGEFIELD FW_CPL_OTHRSIDE FW_COMP1 }
Client:
Our { MERGEFIELD LINKNAME SURNAME 1 }
Client:

We enclose herewith a draft copy of the Lease for your approval. Should you wish to make amendments, we should be grateful if you would make these via tracked changes and send it back to us via our secure Deal Room.

We look forward to hearing from you.

Yours faithfully

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

