

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
client_no }/{ MERGEFIELD matter_no }

Your Ref: { MERGEFIELD FW_CP_ORGS_FW_OS_SOL1_REF }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT }

{ MERGEFIELD FW_CP_ORGS_FW_OS_SOL1_ORG_name }
{ MERGEFIELD FW_CP_ORGS_FW_OS_SOL1_ORG_address }

Dear Sirs

Re: { MERGEFIELD FW_CP_PROPINFO FW PROP1 \f", "{ MERGEFIELD
FW_CP_PROPINFO FW PROP2 \f", "{ MERGEFIELD
FW_CP_PROPINFO FW PROP3 \f", "{ MERGEFIELD
FW_CP_PROPINFO FW PROP4 \f" "{ MERGEFIELD
FW_CP_PROPINFO FW POSTCODE }
Your { IF { MERGEFIELD FW_CP_OTHERSIDE FW COMP1 } <> "" "{
Client: MERGEFIELD FW_CP_OTHERSIDE FW COMP1 }" "{ MERGEFIELD
FW_CP_OTHERSIDE FW OS1 FORENAME } { MERGEFIELD
FW_CP_OTHERSIDE FW OS1 SURNAME }" { IF { MERGEFIELD
FW_CP_OTHERSIDE FW OS2 FORENAME } <> "" " and { MERGEFIELD
FW_CP_OTHERSIDE FW OS2 FORENAME } { MERGEFIELD
FW_CP_OTHERSIDE FW OS2 SURNAME }" "" }
Our { MERGEFIELD LINKNAME SURNAME 1 }
Client:

Please find enclosed our client's replies to enquiries.

We should be grateful if you would please send us your draft Transfer for our approval and completion.

We look forward to hearing from you.

Yours faithfully

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

