

Our Ref: ALEXH/HIS001/37

Your Ref:

23 September 2021

Miss A. Hiscutt
72 Stepton Close
Twickenham
Middx
TW12 2RE

Dear

Re: Immigration

I am Alex Hiscutt, a Solicitor, in the Immigration Department. I will have conduct of your matter throughout. I am supervised by who will also be aware of your matter.

Your Instructions

Our Advice

In order to become a British citizen, you must provide evidence that you have lived in the UK for a period of five years and you have been free from immigration control for a 12 month period.

You must be able to show that you have not left the UK for more than 450 days in the last five years, and not more than 90 days in the last 12 months. Before you submit your application you must also be able to show that exactly 12 months ago to the day you were in the UK.

The Home Office guidance states that you must be of good character and it is important to notify me immediately of any issues or concerns which may go against your good character.

You are required to have a level B2 or higher English language qualification or taught a degree in English. You must also have passed the Life in the UK test.

You must have two referees who will support your application. One person must be the holder of a British passport and either a professional or over 25 years of age. The other should be any person who has a professional standing, such as a doctor or accountant.

It is important that neither referee are related to you or to each other, they are not employed by the Home Office and do not have an imprisonable conviction within the last 10 years. Please note that I cannot be a referee for you, nor can any other member of staff at this office.

At the conclusion of this matter you will be required to attend a ceremony at your local Town Hall.

Next Steps

I will also require you to sign and return the enclosed copy of this client care letter as soon as possible. Please also sign and return the enclosed Authority so I may request a copy of your file from your previous representative.

If you have any questions, please do not hesitate to contact me. I would encourage you to send any responses via our secure online portal where you will also be able to check the progress of your case. If you have any trouble accessing the internet would you please let me know. We send documents out to you via our secure portal to protect your personal data, however if you are unable to access the internet easily, I can arrange for correspondence to be sent to you via post or another means.

I look forward to hearing from you.

Yours sincerely

Alex Hiscutt
PRACCTICE LTD

Signed
Alex Hiscutt

Date: