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Our Ref: ALEXH/HIS001/37

Your Ref: 12345678

23 September 2021

Home Office  
Home Office House  
Area  
Postal Town  
County  
NE1 1NH

Dear Sirs

**Re:** **Immigration**  
**Our Client:** **Alex Hiscutt**  
**DOB:** **04/05/1978**  
**Nationality:** **Thai**  
**Home** **12345678**  
**Office No:**

We act for the above-named client in relation to their immigration matters, and request that you provide us with a copy of our client's data which you currently hold. We enclose our client's authority for your records.

We look forward to hearing from you.

Yours faithfully

**Alex Hiscutt**  
**PRACCTICE LTD**